



Minutes of the Council

*Minutes of a meeting held on 13 December 2012
at the Civic Offices*

PRESENT:

Councillor D L Steadman
(Mayor)

Councillor Mrs S M Bayford
(Deputy Mayor)

Councillors: B Bayford, Miss S M Bell, J V Bryant, Mrs P M Bryant, T M Cartwright, P J Davies, Mrs M E Ellerton, K D Evans, G Fazackarley, M Ford, JP, J S Forrest, N R Gregory, Miss T Harper, T J Howard, L Keeble, T G Knight, A Mandry, Mrs K Mandry, D J Norris, Mrs S Pankhurst, D C S Swanbrow, Mrs K K Trott, N J Walker, D Whittingham, P W Whittle, JP and S D T Woodward.

1. PRAYERS

The meeting opened with prayers led by the Mayor's Chaplain, Pastor Tapani of Our Saviour Lutheran Church at Fareham.

The prayers were followed by a minute's silence in remembrance of former Councillor Mrs Diana Harrison, who sadly passed away on Monday 29 October 2012.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J M Englefield, Mrs C L A Hockley and R H Price, JP.

3. MINUTES

RESOLVED that the Mayor be authorised to sign as a correct record the minutes of the meeting of the Council held on 18 October 2012 ([cl-121018-m](#) refers).

4. MAYOR'S ANNOUNCEMENTS

The Mayor announced that the next charity event would be the School Proms concert at Ferneham Hall on 18 January. It would be an evening to celebrate the musical talents of the Youth of Fareham.

The Mayor also confirmed the date for the Mayor's quiz night on 2 February at Palmerston Bowls Club and the next Mayor's Tea Party on 7 February at 2:30pm with a talk by David Luckett on Pulheim Twinning.

5. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no announcements from the Executive Leader made at this meeting.

6. EXECUTIVE MEMBERS' ANNOUNCEMENTS

There were no announcements from the Executive Members made at this meeting.

7. DECLARATIONS OF INTEREST

There were no declarations of interest given for this meeting

8. PETITIONS

A petition of approximately 982 signatures was presented by Councillor Keeble entitled "We support Councillors Keeble and Davies to re-site the pedestrian crossing by the old post office in Highlands Road to the gully by the doctor's surgery".

A petition of approximately 45 signatures was presented by Councillor Davies entitled "We the undersigned residents request Fareham Borough Council and Hampshire County Council to ensure that adequate vehicle parking is provided at the Highlands Medical Centre to cope with the additional 4,500 patients that have been transferred there".

The Mayor advised that both petitions would be dealt with in accordance with Fareham Borough Council's petition scheme.

9. DEPUTATIONS

A deputation was given by Mrs Cope on "nature conservation in Fareham Creek, including the status of the special nature conservation order covering the upper section from upper quay to the Delme roundabout".

Mrs Cope was duly thanked by the Mayor for her deputation.

10. REPORTS OF THE EXECUTIVE

The minutes of the meetings of the Executive held on 5 November 2012 and 3 December 2012 were presented to the Council, together with a schedule of decisions made by individual Executive Members.

RESOLVED that:-

- (a) the minutes of the Executive meetings held on 5 November 2012 and 3 December 2012 (reference papers [x-121105-m](#) and [x-121203-m](#)) be received; and
- (b) the schedule of decisions made by individual Executive Members ([cl-121213-xschedule](#)) be received.

11. REPORT OF THE SCRUTINY BOARD

The minutes of the meeting of the Scrutiny Board held on 22 November 2012 were presented to the meeting.

RESOLVED that the minutes of the Scrutiny Board meeting held on 22 November 2012 (reference papers [sb-121122-m](#)) be received.

12. REPORTS OF OTHER COMMITTEES

The minutes of the following Committee meetings were presented to Council:-

- | | | | |
|-----|--|------------------|----------------------------------|
| (1) | Planning Committee | 10 October 2012 | pc-121010-m |
| (2) | Planning Committee | 23 October 2012 | pc-121023-m |
| (3) | Planning Committee | 21 November 2012 | pc-121121-m |
| (4) | Strategic Planning and Environment Policy Development Review Panel | 6 November 2012 | spe-121106-m |
| (5) | Streetscene Policy Development and Review Panel | 8 November 2012 | ssp-121108-m |
| (6) | Leisure and Community Policy Development and Review Panel | 7 November 2012 | l&c-121107-m |
| (7) | Public Protection Policy Development and Review Panel | 13 November 2012 | pp-121113-m |

- | | | | |
|------|--|------------------|------------------------------|
| (8) | Audit and Governance Committee | 26 November 2012 | au-121126-m |
| (9) | Health and Housing Policy Development and Review Panel | 15 November 2012 | hsg-121115-m |
| (10) | Licensing and Regulatory Affairs Committee | 20 November 2012 | lc-121120-m |

RESOLVED that:-

- (a) the minutes of the meetings of the Planning Committee held on 10 October 2012, 23 October 2012 and 21 November 2012 be received;
- (b) the minutes of the meeting of the Strategic Planning and Environment Policy Development and Review Panel held on 6 November 2012 be received;
- (c) the minutes of the meeting of the Streetscene Policy Development and Review Panel held on 8 November 2012 be received;
- (d) the minutes of the Leisure and Community policy Development and Review Panel held on 7 November 2012 be received;
- (e) the minutes of the meeting of the Public Protection Policy Development and Review Panel held on 13 November 2012 be received;
- (f) the minutes of the meeting of the Audit and Governance Committee held on 26 November 2012 be received;
- (g) the recommendation of the Audit and Governance Committee contained in minute 6 of 26 November 2012 regarding the adoption of the proposed changed wording to the Local Code of Corporate Governance be accepted as set out in Appendix A of the report ([au-121126-r04-eha-Appendix A](#) refers) be approved;
- (h) the recommendation of the Audit and Governance Committee contained in minute 7 of 26 November 2012 regarding the proposed changes to the Contract Procedure Rules be accepted as set out in Appendix A of the report ([au-121126-r06-eha-Appendix A](#) refers) be approved;
- (i) the recommendation of the Audit and Governance Committee contained in minute 8 of 26 November 2012 regarding the proposed changes to Financial Regulation 16 (Ordering and Paying for Goods and Services) be accepted as set out in the report ([au-121126-r07-eha](#) refers) be approved;
- (j) the minutes of the meeting of the Housing Policy Development and Review Panel held on 15 November 2012 be received;
- (k) the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 20 November 2012 be received; and

- (l) the recommendation of the Licensing and Regulatory Affairs Committee contained in minute 6 of 20 November 2012 regarding the adoption of the draft Gambling Policy be approved, subject to the inclusion of a 'no casino' resolution as set out in paragraph 104 of Appendix 1 to the report ([lc-121120-r03-iri](#) refers).

13. QUESTIONS UNDER STANDING ORDER 17.2

There was one set of questions submitted for this meeting:

Questions by Councillor P J Davies:

- (a) Would the Executive Leader consider urging the NHS and its contractors to consult and engage with Fareham Borough Council before making changes in Health Service Provision, in view of the problems which have ensued from closing the Highlands medical centre car park, whilst simultaneously transferring patients from other parts of Fareham to Highlands medical centre and the problems this has caused for residents and for local small businesses.
- (b) Would the Executive Leader consider urging First Bus (Hampshire and Dorset) to consult and engage with Fareham Borough Council before making changes in the Bus service provision, in view of the problems that have ensued involving the re-drafting of the Highlands routes timetables three times and the loss of service to Fort Fareham and on Saturdays the Stubbington- Peel Common link.

Response by the Executive Leader:

- (a) I note Councillor Davies' concerns and confirm that I have received similar comments and complaints from local traders in the Highlands Road shopping parade and from local residents. The Highlands Medical Centre, like most GP surgeries, is owned and managed by a consortium of local GPs. It is the responsibility of the owners of the premises to consider what impact the building works and the temporary closure of their car park will have on the local community. I agree it would have been courteous for the Medical Centre to consider the impact of the temporary closure of their car park and enter into dialogue with Fareham Borough Council and the surrounding traders. As a result of their failure to do so, I have requested Councillor Brian Bayford, Executive Member for Health & Housing, to raise the matter at the next meeting of the Fareham & Gosport Clinical Commissioning Group (the consortium of GP's with responsibility for planning and providing local health care).

I have also attended a meeting at the Highlands Hub at which local traders and the two local ward members were present to discuss the parking problems and the effect on business. A number of actions were agreed at this meeting relating to better signage to and promotion of the surgery car park, investigation of the possibility of additional parking within the area and a review of the current parking restrictions and their enforcement.

These actions are being progressed and a further meeting with the local traders will be held in January at the Highlands Hub to provide an update and discuss a way forward. I will be writing to the traders before Christmas with an update and have also written to the Practice Manager of the Medical Centre expressing local concerns.

- (b) Under the terms of the 1985 Transport Act, First Bus (Hampshire and Dorset) is a private, profit-generating company and does not have any statutory obligation to consult local authorities regarding local service provision. However, it is normal practise for the bus operating companies to consult the local Public Transport Authority (Hampshire County Council in this case) and to enter into collaboration with them where mutual benefit may be gained, such as in the case of the Eclipse services. First Bus is therefore more likely to consult with Hampshire County Council than with Fareham Borough Council.

Though there is no obligation to consult with Fareham Borough Council, there is also nothing preventing it, with the discretion resting with First Bus as to who they choose to consult regarding service provision. It is considered that consultation with Fareham Borough Council would greatly benefit both local service users and First Bus themselves. In particular, any proposed changes could be relayed to the relevant local ward members who are well placed to understand the potential impact on local bus users, and assist in formulating the Council's response to any consultation. This would enable First Bus to benefit from a greater degree of local input in making any service changes. I will therefore be writing to First Bus to request that such consultation does take place in the future. It is hoped that following this correspondence a greater degree of communication can be expected.

First Bus has also recently agreed to attend the Fareham Borough Council Scrutiny Board meeting on 21 March 2013. This will provide Members with an opportunity to discuss local service provision with a representative of the bus operating company.

14. MOTIONS UNDER STANDING ORDER 15

There was one motion submitted under Standing Order 15:

- (1) Notice of motion received 5 December 2012 by Councillor N R Gregory:

"I would like to request support from all Councillors to implement a review of this Local authorities current Safeguarding Policy.

After speaking to this Borough's CPO, I feel that our current Policy does not go far enough in safeguarding all the vulnerable sectors of our communities. I fully understand that the current Policy meets all current Government guidelines; however it is mostly based around Children and young adults.

I request that this Local Authority's Safeguard Policy covers all the vulnerable population of this Borough, i.e. our children, young Adults, elderly, disable and those who suffer with Mental or Health problems.

This will give assurances to all residents, especially those from the most vulnerable sectors of our commitment for safeguarding them.

This review, I feel, will not just safeguard the most vulnerable sectors of our Borough but also the members of this Authority in carrying out their duties".

Having been duly seconded by Councillor Whittingham, the Mayor confirmed that as the subject matter of the motion came within the terms of the Executive, the motion would stand referred without discussion to the Executive for consideration.

15. APPOINTMENTS TO OUTSIDE BODIES

(1) Fareham and Gosport Clinical Commissioning Group

Following the visit and presentation given to the Scrutiny Board at its meeting on 27 September 2012, the Fareham and Gosport Clinical Commissioning Group has invited the Council to appoint a representative to attend the Governing Body meetings. The meetings are held in public on a bi-monthly basis and cover both the required governance and assurance business and the emerging commissioning strategies for health in Fareham and Gosport.

RESOLVED that Councillor B Bayford be appointed as a representative to attend the Governing Body meetings of the Fareham and Gosport Clinical Commissioning Group for the remainder of the 2012/13 municipal year.

(2) Portchester Community Centre Ltd

The newly formed Portchester Community Centre Ltd has invited the Council to nominate two members to join the management board of trustees. The charity body is set up to manage and run the new Portchester Community Centre following the award of the lease to Portchester Community School.

RESOLVED that Councillors N J Walker and R H Price, JP be appointed as nominated members to join the management board of trustees of Portchester Community Centre Ltd for the remainder of the 2012/13 municipal year.

16. APPOINTMENT TO COMMITTEES

There were no appointments to committees made at this meeting.

RESOLVED that the change in name to the Health and Housing Policy Development and Review Panel be noted.

17. SCHEDULE OF MEETINGS FOR 2013/14

The Council received a report by the Director of Regulatory and Democratic Services inviting members to agree the schedule of Council and other meeting dates for the next municipal year (report - [cl-121213-r02-lus](#) refers).

RESOLVED that the schedule of Council and other meeting dates for the municipal year 2013-14, as set out at Appendix A to the report, be approved.

(The meeting started at 6:00pm
and ended at 7:15pm).